



NUMBER:

Form 32A - Attendance notice to give evidence

Industrial Relations Act 2016, schedule 5

Industrial Relations (Tribunals) Rules 2011, rules 58, 62, 116, 120

Version 3

Applicant/Appellant: **(NAME OF APPLICANT/APPELLANT IN MATTER)**

AND

Respondent: **(NAME OF RESPONDENT IN MATTER)**

TO:

Name	
Address	

YOU are called on to attend for the purpose of giving evidence

Before the <i>(name of Court/Commission)</i>	
At <i>(specify address of court of place)</i>	
On <i>(date)</i>	
time	

and until you are excused from further attending

TAKE NOTICE: PLEASE READ CAREFULLY

- (1) failure to comply with this attendance notice without lawful authority or excuse is contempt and may result in your being liable to a penalty of not more than 40 penalty units or, for a contempt of the court, imprisonment.**
- (2) you need not comply with this attendance notice unless conduct money sufficient to meet your reasonable expenses of complying with the attendance notice is paid, or tendered to you, not later than a reasonable time before the day on which you would be required to attend before the Court/Commission (see R.62 & R.117).**

ISSUED by:

Signed:

Dated:

Issued at the request of

Name	
Designation	