



Matter No: / /

# Form 38 – Advice of intention to begin negotiations for a project or negotiated agreement

Industrial Relations Act 2016, s 169, s 406W  
Industrial Relations (Tribunals) Rules 2011, r 167



## Information

- Use this form to notify of an intention to begin negotiations for either a project or negotiated agreement.
- This notice must be given to the Queensland Industrial Relations Commission and the parties listed **at least 14 days** before negotiations are proposed to start.
- Please read this form carefully and complete all relevant sections.
- Documents which are longer than 30 pages in length must be provided to the Industrial Registry in hard copy before it will be accepted for filing.
- For further information please refer to the website [www.qirc.qld.gov.au](http://www.qirc.qld.gov.au) or contact the Industrial Registry on 1300 592 987 or via email at [qirc.registry@qirc.qld.gov.au](mailto:qirc.registry@qirc.qld.gov.au).

## Notification

Advice is hereby given to the Queensland Industrial Relations Commission, and the parties listed below, of an intention to begin negotiations in accordance with the *Industrial Relations Act 2016*, pursuant to [select one]:

s 169(2) (project agreement)       s 406W(2) (independent couriers – negotiated agreement)

## In the matter of a proposed certified agreement between

Name of proposer: \_\_\_\_\_

AND

Proposed party: \_\_\_\_\_

AND

Proposed party: \_\_\_\_\_

AND

Relevant employee organisation [if applicable]: \_\_\_\_\_

AND

Relevant employee organisation [if applicable]: \_\_\_\_\_

If there are more parties to the proposed agreement, please complete a **Form 1 – Parties List** and file it together with this form.

## 1. Negotiation start date

Negotiations are proposed to begin on: \_\_\_\_\_

## 2. Proposed name of new agreement

\_\_\_\_\_

**3. Name of existing agreement [if applicable]**

<b>Nominal expiry date of existing agreement:</b>	

**4. Particulars of the proposer**

<b>Name:</b>			
<b>Postal/Service address:</b>			
	Suburb/Town		Postcode
<b>Phone number:</b>		<b>Mobile number:</b>	
<b>Email address:</b>			
<b>Name of contact person:</b>			
<b>Direct phone number:</b>		<b>Mobile number:</b>	
<b>Direct email address:</b>			

**5. Signature of proposer**

<b>Signature:</b>	
<b>Name:</b>	
<b>Position/Capacity:</b>	
<b>Date:</b>	